



Office of Records and Registration Overload/Prerequisite Override Form

PRINT YOUR NAME: _____ **Student ID#:** _____

Major _____ **Semester/Term:** Fall _____ Spring _____ Summer _____

CHECK ONE: **Overload** **CUM GPA** _____
 Prerequisite **Currently Enrolled Hours** _____
 Both

Guidelines for Enrolling in More Than 18 Hours

The normal course load for undergraduate students varies from 12-18 hours. A student may request an overload of up to 3 hours (total load of 21 hours). The student is responsible for all fees associated with the course overload. The student requesting the overload must have a cumulative grade point average of 3.0. In rare instances and on a case by case basis, a student who has less than a 3.0 GPA may be granted permission to take 19 hours.

List Course(s) you wish to ADD to your schedule:

Override Permissions:

Course Prefix & Number <i>Example: ENG-111</i>	Sec# <i>001</i>	Course Title <i>Expository Writing</i>	*Prerequisite course <i>(*the required course)</i>	Instructor Signature

***PLEASE READ:** With your signature below, you acknowledge academic responsibility for course schedule adjustments. It is your responsibility as a Dillard University student to understand the University Catalog's academic regulations and policies regarding registration activities.

STUDENT SIGNATURE: _____ **Date:** _____

ACADEMIC ADVISOR SIGNATURE: _____ **Date:** _____

Please submit the completed form to the Office of Records and Registration.