



# Office of Records and Registration

## Verification of Enrollment

Date of Request: \_\_\_\_\_ Letter of Good Standing \_\_\_\_\_  
Student ID #: \_\_\_\_\_ last 4 digits of SS# \_\_\_\_\_ Current enrollment \_\_\_\_\_  
Expected Graduation Date: \_\_\_\_\_ Previous enrollment \_\_\_\_\_  
Phone Number \_\_\_\_\_ Letter of completion \_\_\_\_\_

Student Name *(please print)* \_\_\_\_\_ Hold for pick-up

Letter of Verification to:

Student's mailing address:



Requested by: \_\_\_\_\_  
(Signature Required)

### *Do Not Write Below This Line*

This is to certify that:

\_\_\_\_\_  
Last First Middle

a. is currently enrolled as a (full-time, half-time, less than halftime) student from \_\_\_\_\_ to \_\_\_\_\_ Hrs \_\_\_\_\_

b. attended Dillard University

From \_\_\_\_\_ to \_\_\_\_\_ (full time, half-time, less than half-time) Hrs \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ (full time, half-time, less than half-time) Hrs \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ (full time, half-time, less than half-time) Hrs \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ (full time, half-time, less than half-time) Hrs \_\_\_\_\_

c. pre-registered for \_\_\_\_\_ (full time, half-time, less than half-time) Hrs \_\_\_\_\_ official enrollment will be verified after drop/add period \_\_\_\_\_.

d. has completed requirements for \_\_\_\_\_ in \_\_\_\_\_ degree will be awarded \_\_\_\_\_.

e. Student is in good standing  Student is not in good standing

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

School Seal Affix (*Form is void without official school seal*)